



**CHIEF PSYCHIATRIST,
CORRECTIONAL AND REHABILITATIVE SERVICES (Safety)**
Final Filing Date: Continuous

OPEN

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - Equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

EXAMINATION BASE OPEN - DEPARTMENTAL FOR:

DEPARTMENT OF CORRECTIONS AND REHABILITATION

WHO SHOULD APPLY Applicants who meet the minimum qualifications as stated below and have not previously tested with the Department of Corrections and Rehabilitation (CDCR) during this testing period. CDCR testing periods for this examination are: **January – June and July – December**. Applications will not be accepted on a promotional basis.

HOW TO APPLY Submit an Examination Application (Std. Form 678) and a Supplemental Application for Chief Psychiatrist, Correctional and Rehabilitative Services (Safety) to:

By mail with: Department of Corrections and Rehabilitation Office of Selection Services P.O. Box 942883 Sacramento, CA 94283-0001 (916) 322-2545	or	In person with: Department of Corrections and Rehabilitation Office of Selection Services 1515 “S” Street, Room 522-N Sacramento, CA 95811-7243 (916) 322-2545
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If you are personally delivering your application(s), you must do so between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, to the same street address as listed above for the Selection Services Section.

The Supplemental Application for Chief Psychiatrist, Correctional and Rehabilitative Services, (Safety) can be downloaded from State Personnel Board's website at www.spb.ca.gov or CDCR's website at www.cdcr.ca.gov, or a copy may be obtained by calling or going to either the address above or one of the institutional personnel offices.

NOTE: Only applications with an original signature will be accepted.

APPLICATION DEADLINE/ REQUIREMENTS Applications will be accepted on a continuous basis. All applicants must meet the education and/or experience requirements for this examination at the time he or she files his or her application.

SALARY RANGE(S) **As of September 1, 2007**

Salary for Adult Institutions (except the Third Day Visiting Program), Division of Adult Parole Operation, Division of Juvenile Justice and Division of Correctional Health Care Services Only

Range P: \$21,375.00 - \$25,092.00
Range Q: \$21,784.00 - \$25,720.00

Additional bonuses are offered as indicated below (as of January 1, 2007)

- A pay differential of 3 percent of the base pay will apply to positions in the Division of Correctional Health Services, headquarters mental health management and policy development.
- \$5,000 cash bonus after six months and an additional \$5,000 after 24 months for new hires from outside State service.

Salary for Board of Parole Hearings and the Third Day Visiting Program in Division of Adult Institutions

Range A: \$12,009.00 - \$14,592.00 per month
Range B: \$12,593.00 - \$14,796.00 per month

It is anticipated that positions utilized by the Board of Parole Hearings and the Third Day Visiting Program will also receive a pay increase in the near future.

Range A: This range shall apply to incumbents who do not meet the criteria for payment in Range B.

Range B: This range shall apply to incumbents who possess a valid certificate in psychiatry issued by the American Medical Board of Psychiatry and Neurology or the American Osteopathic Board of Neurology and Psychiatry.

BENEFITS

- Deferred Compensation Plans (Savings pool, 401k and 457 plans)
- \$100 Monthly Bilingual Differential Pay
- 75% Reimbursement of Van Pool, \$65 maximum per month (\$100 primary driver)
- 75% Reimbursement of Public Transit Passes, \$65 maximum per month
- Flexible work hours (management discretion)
- Pre-tax parking (where applicable)
- Fourteen (14) paid holidays
- Generous paid vacation/sick leave or annual leave
- Jury duty/military/bereavement leave

BENEFITS (CONTINUED)	<ul style="list-style-type: none">• Health, Dental, and Vision Care Plans (Rural Health Care Equity Program for areas without HMOs)• Pre-retirement death benefit• Dependent Care Program• Long Term Insurance (CalPERS)• Home Loan Program (CalPERS)• Safety Retirement (CalPERS) (Exempt from paying into the Federal Social Security System).• Legal Services• Employee Assistance Program• Up to seven (7) days per fiscal year of Continuing Medical Education (CME) leave and reasonable travel time. Additionally, the Department will pay up to \$1,000 for tuition and/or registration fees, books, materials and all other expenses for courses directly related to maintaining licensure.
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MINIMUM QUALIFICATIONS	<p>Possession of the legal requirements for the practice of medicine in California as determined by the Medical Board of California or the California Board of Osteopathic Examiners. (Applicants who are in the process of securing approval of their qualifications by the Medical Board of California or the Board of Osteopathic Examiners will be admitted to the examination, but the Board to which application is made must determine that all legal requirements have been met before candidates will be eligible for appointment.) <u>and</u></p> <p>Satisfactorily completed specialized training requirements in psychiatry in programs that are accredited by the Accreditation Council for Graduate Medical Education (ACGME) or certified by the Royal College of Physicians and Surgeons of Canada by meeting one of the following residency training:</p> <p style="text-align: center;"><u>Either I</u></p> <p>Completion of a four-year residency program in psychiatry accredited by the American College of Graduate Medical Education (ACGME). <u>and</u></p> <p>Two years of experience as a psychiatrist in a correctional facility, in a psychiatric outpatient clinic, or in a diagnostic clinic.</p> <p style="text-align: center;"><u>Or II</u></p> <p>Completion of a broad-based clinical year of ACGME-accredited training program in internal medicine, family medicine, or pediatrics; or an ACGME-accredited transitional year program that included a minimum of four months of primary care; or an ACGME-accredited residency in a clinical specialty requiring comprehensive and continuous patient care. <u>and</u></p> <p>Three years of postgraduate, specialized residency training in an ACGME-accredited psychiatry program. <u>and</u></p> <p>Two years of experience as a psychiatrist in a correctional facility, in a psychiatric outpatient clinic, or in a diagnostic clinic.</p>
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EXAMINATION PLAN	<p>This examination will consist of Training and Experience Evaluation (supplemental application) weighted 100%. To obtain a position on the eligible list, applicants must achieve a minimum rating of 70% on the supplemental application. See section titled “How to Apply” for information on where to obtain a copy of the supplemental application and other needed materials.</p> <p>Training and Experience Evaluation (Supplemental Application) -- Weighted 100.00%</p> <p>Candidates who meet the “Minimum Qualifications” will have their supplemental application graded. If they pass the examination, they will be placed on an eligible list. RETURN OF THE SUPPLEMENTAL APPLICATION IS MANDATORY. Candidates who do not return the completed supplemental application will be eliminated from this examination.</p> <p>Scope:</p> <p>A. Knowledge of:</p> <ol style="list-style-type: none">1. Principles and methods of psychiatry including diagnosis and treatment of behavior problems, mental and emotional disturbances, and developmentally disabled2. Modern methods and principles of general medicine and neurology and skill in their application3. Literature and recent developments in the field of psychiatry4. Principles and practices of clinical psychology and psychiatric social work5. Principles and techniques of social psychiatric research6. Modern techniques, practices, and trends in the correction and prevention of delinquency and criminality7. Principles of effective supervision and personnel management8. Principles, methods and objectives of training treatment personnel9. Department’s Equal Employment Opportunity Program objectives10. A manager’s role in the Equal Employment Opportunity Program and the processes available to meet the Equal Employment Opportunity objectives. <p>B. Ability to:</p> <ol style="list-style-type: none">1. Apply the principles and methods of psychiatry including diagnosis and treatment of behavior problems, mental and emotional disturbances, and mental deficiency2. Coordinate supervise, and evaluate the work of professional employees, and instruct and advise them in their work3. Formulate and effect practical and comprehensive plans for the psychiatric care and treatment of adult and juvenile offenders4. Establish and maintain cooperative relations with those contacted in the work5. Prepare clear and concise reports6. Communicate effectively7. Effectively contribute to the Department’s Equal Employment Opportunity objective
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ELIGIBLE LIST
INFORMATION

The resulting eligible list will be established to fill vacancies for the Department of Corrections and Rehabilitation. Names of successful candidates are merged into the list in order of final scores, regardless of date. Eligibility expires **12** months after establishment, unless the needs of the service and conditions of the list warrant a change in this period.

POSITION
DESCRIPTION AND
LOCATION(S)

Under general direction, in a State correctional facility or headquarters in the California Department of Corrections and Rehabilitation, either (1) in a diagnostic or outpatient clinic to plan and direct the preventive and corrective general medical and psychiatric work with offenders; or (2) to plan and direct the psychiatric and mental health services programs in a correctional institution; or (3) in headquarters, has statewide responsibility for the Department's mental health program in such areas as program development, planning, standards, and evaluation; to maintain order and supervise the conduct of inmates or youthful offenders; to protect and maintain the safety of persons and property; and to do other related work.

Chief Psychiatrist, Correctional and Rehabilitative Services (Safety) positions are located at various institutions throughout the state except in these locations: California Correctional Center, Folsom State Prison, Richard A. McGee Correctional Training Center, Sierra Conservation Center, Avenal State Prison, Valley state Prison for Women, Correctional Training Facility, Calipatria State Prison, Centinela State Prison, California Rehabilitation Center, and Chuckawalla Valley State Prison.

VETERANS POINTS/
CAREER CREDITS

Veteran's Preference Points will not be granted in this examination.

GENERAL INFORMATION

Applications are available at Department of Corrections and Rehabilitation offices, State Personnel Board offices and local offices of the Employment Development Department, and on line at www.spb.ca.gov.

The Department of Corrections and Rehabilitation reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revisions will be in accordance with civil service laws and rules and all competitors will be notified.

Examination Locations: If this examination requires a written test and/or oral interview, they will be scheduled throughout the State at the correctional institutions and/or parole regions. However, locations of the written test and/or oral interview may be limited or extended as conditions warrant.

Eligible Lists: Eligible lists established by a competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multidepartmental promotional; 4) servicewide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination and fingerprinting may be required. In open examinations, an investigation may be made of employment records and personal history.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED

FOR CURRENT CDCR TESTING INFORMATION CALL (916) 322-2545
California Relay Service for the Deaf or Hearing Impaired: 1-800-735-2929
www.cdcr.ca.gov

THIS CANCELS AND SUPERSEDES ALL PREVIOUSLY ISSUED BULLETINS